

## **BYRA: Door / Hall Monitor Duties**

## **Document Release 1.0**

At each game the BYRA is asking for 4 persons, 2 from each team to help in keeping this league run smooth. Each team must provide 2 people for their game day. One person is to help with taking money at the door or monitoring the other door/hallway and the other to be a scorekeeper or a time clock operator.

1 monitor will take money at the door and the other monitor will watch the other door/hallway as shown on the attached Diagram 1. Please see the attached diagram for the 2 gym's monitor station locations.

The money door monitor should start taking money 30 minutes before the first game of the day and stop taking money at half time of the last game on the schedule of the day. Please take note of the monitor time schedule below, with the first game of the day the teams should provide money takers and door monitors 1/2 hour early. The final game of the day the door keepers may stop taking money at the door after half time of the last game, however they must continue to help watch the door until the end of the game. If there is ever a time when the next shift does not show up for there scheduled work time, please notify one of the BYRA officials before leaving your post.

Monitor duties also include keeping soda out of the gym, keeping people out of the restricted areas, keeping people off the game floor during play, helping guide people to their game location, and help in keeping gym floors clean. If there is a unsafe condition noted on the floors, game play will be halted to clean up. An BYRA official will be on hand to assist.

Your help is needed to keep this league going strong and on time for everyone. If you cannot provide your end of that support, please let us know ahead of time, so we can provide coverage for you. If this becomes and continual problem thought, the league will have to impose a forfeiture of game penalty on your team. If this is going to be a problem please make other arrangements with the BYRA.

Additional BYRA team requests include:

1. Players should wear their street shoes into the building, then change into their non-marking gym shoes once inside the gym. This will help keep our gym floors clean and minimize the wear and tear to the gym floors.
2. Each team is to provide either 1 scorekeeper or 1 game clock person for their own games.
3. Coaches have your team rosters ready for scorekeeper before your game.
4. Questions, concerns, suggestions or comments please forward or pass on to an BYRA official.
5. Above all Have Fun!!! The BYRA would be to thank everyone for their support of the BYRA Youth Basketball Program.

### **Monitor Schedule:**

<b>Game Start Time</b>	<b>Monitor Start Time</b>
12:15pm	11:45am
1:15pm	1:00pm
2:15pm	2:00pm
3:15pm	3:00pm
4:15pm	4:00pm
5:15pm	5:00pm
6:15pm	6:00pm

### **Admission Fees:**

\$2 for Adults, 18 and older.

\$1 for Students, 6 to 18 years of age.

Free for Coaches, Players and children 5 years old and under.